

COMMISSION MEETING

INFORMATION

Deputy Director □ Finance Manager □

Facilities Maintenance Manager

To: Port Commission

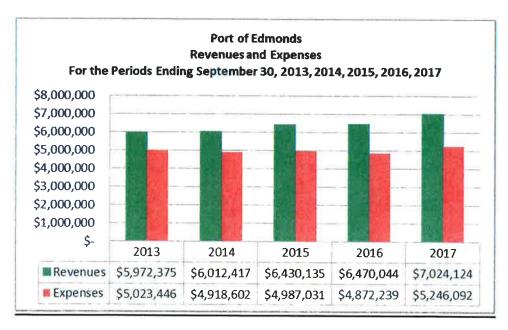
From: Tina Drennan Attachments: September Income Statement

Finance Manager September Marina Income Statement

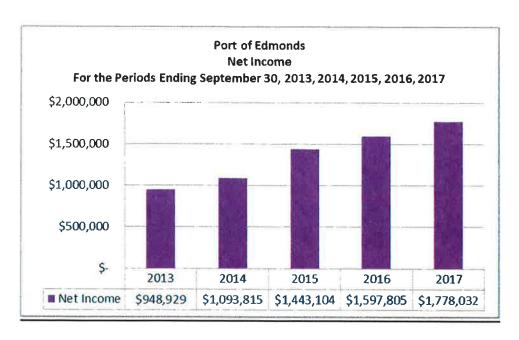
September Rental Property Income Statement Investment Report as of September 30, 2017

SUBJECT: 3RD QUARTER 2017 FINANCIAL STATEMENTS

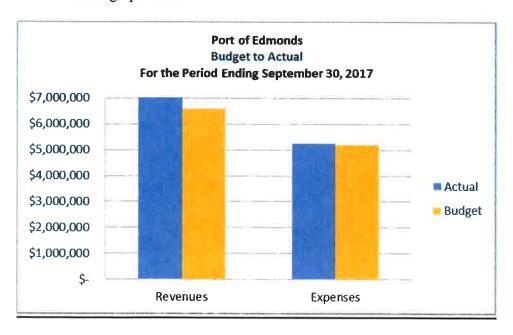
Please find attached the Third Quarter 2017 Financial Statements.



Revenues are trending upwards. Expenses appear to be on a two year cycle, where they are lower in the even years and greater in the odd years, within a range of \$4,872,000 to \$5,246,000.



Net income has been trending upwards.



Actual revenues are approximately \$429,000 greater than budget. Actual expenses are approximately \$47,000 greater than budget.

Gross profit (revenues less cost of goods sold) for the nine month period ending September 30, 2017, was \$5,845,040, which is approximately \$291,000 or 5% greater than budget. Net income for the same period was \$1,778,032.

Marina Operations Revenue Actual to Budget:

	Actual	Budget	Variance	<u>%</u>
Fuel Sales, Net	190,425	121,000	69,425	57.38%
Launcher	88,964	75,000	13,964	18.62%
Miscellaneous	75,981	57,000	18,981	33.30%
Guest Moorage, Net	155,317	130,000	25,317	19.47%
Permanent Moorage	2,481,596	2,446,500	35,096	1.43%
Dry Storage Revenue	523,024	507,000	16,024	3.16%
Parking	55,374	31,500	23,874	75.79%
Travelift	92,575	81,000	11,575	14.29%
Workyard	 82,682	51,750	30,932	59.77%

Rental Properties Revenue Actual to Budget:

	Actual	Budget	Variance	<u>%</u>
Harbor Square Property	1,444,069	1,391,775	52,294	3.76%
Anthony's	217,787	229,000	(11,213)	-4.90%

Operating expenses before depreciation for the nine month period were \$3,135,194, which is approximately \$74,000 or 2% less than budget.

Operating Expenses Actual to Budget:

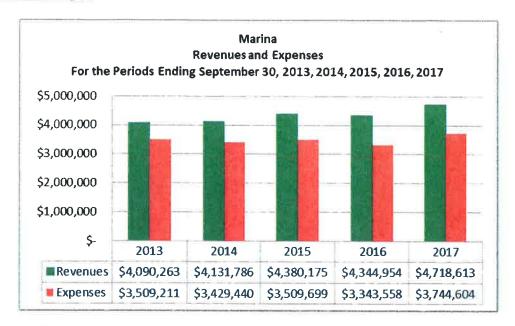
	<u>Actual</u>	Budget	Variance	<u>%</u>
Economic Development & Tourism	13,862	42,000	28,138	67.00%
Employee Benefits	450,002	439,500	(10,502)	-2.39%
Professional Fees	153,445	192,750	39,305	20.39%
Repair & Maintenance	253,008	175,500	(77,508)	-44.16%
Salaries & Wages	1,310,724	1,269,000	(41,724)	-3.29%
Utilities	299,020	287,250	(11,770)	-4.10%

Non-Operating Items - Expenses (Revenues):

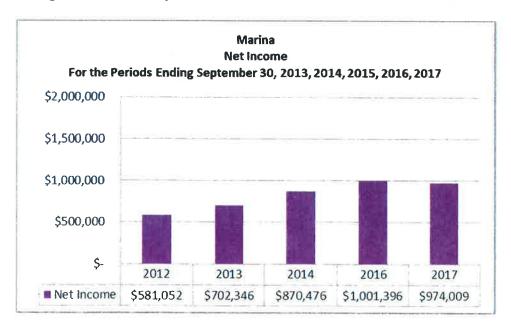
	Actual	Budget	Variance	<u>%</u>
Interest Expense	107,865	166,000	58,135	35.02%
Interest Income	(87,324)	(47,250)	40,074	84.81%

Net income for the nine months ending September 30, 2017 was \$1,778,032, which is approximately \$382,000 or 27% greater than budget.

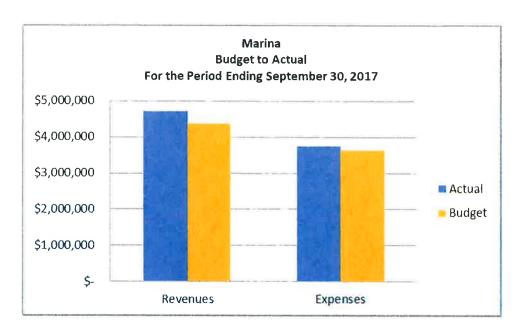
Marina Actual to Budget:



Revenues are trending upwards. Expenses appear to be on a two year cycle, where they are lower in the even years and greater in the odd years.



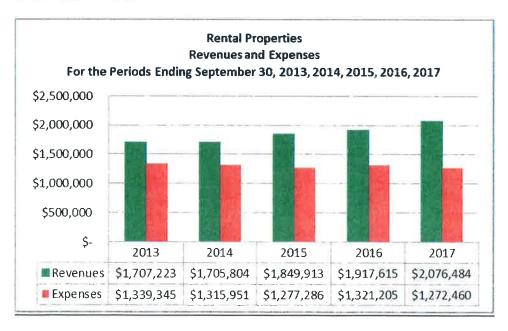
Net income has been trending upwards and is slightly lower in 2017 than 2016.



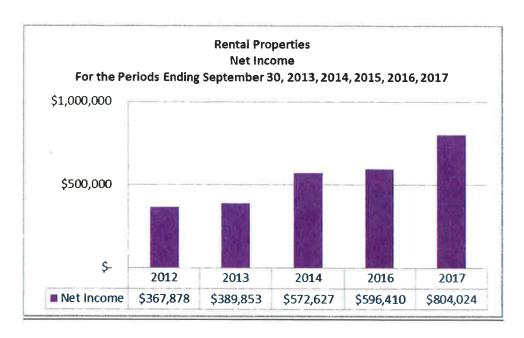
Some select key figures are:

	Actual	<u>Budget</u>	Variance	<u>%</u>
Operating Revenues	4,681,113	4,340,250	340,863	7.85%
Operating Expenses Before Depr, O/H	1,674,687	1,656,375	18,312	1.11%
Net Income	974,009	732,375	241,634	32.99%

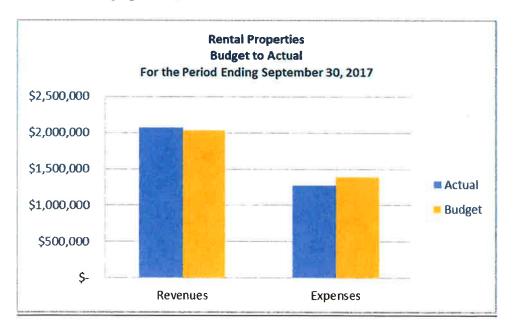
Rental Property Actual to Budget:



Revenues are trending upwards. Expenses average \$1,305,000 and variability is within a range of \$1,272,000 to \$1,339,000.



Net income has been trending upwards.



Some select key figures are:

	Actual	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Operating Revenues	1,921,919	1,881,250	40,669	2.16%
Operating Expenses Before Depr, O/H	495,935	541,950	(46,015)	-8.49%
Net Income	804,024	640,300	163,724	25.57%

Bond Status

- The final payment on the Port's 2005 LTGO and Refunding Bond was made on June 1st. With that payment, the Port paid off the 12 year bond of \$3,925,000.
- The Port has \$3,138,493 remaining in outstanding debt. \$1,321,576 of that is due within one year.

Investing Summary:

- The Port has 13 long-term investments, with the first maturing in November 2017.
- No bonds were called or matured in the third quarter of 2017.
- The average liquid interest rate earned by the Port was .94% for the third quarter. The Port earned 1.26% in the long term investments, for an average of 1.08%.
- The Port earned interest of \$87,324 for the first three quarter of 2017, which is 76% greater than the first three quarters of 2017.
- The Capital Replacement Reserve is currently \$6,672,159, with a part of the reserve in Opus Bank and part invested long term.

Banking Update:

The Port completed its move from the Bank of Washington to Washington Federal in July. As of July 31, 2017, the Port no longer has any accounts with the Bank of Washington.

	У	EAR TO DATE	
	*	CURRENT	PRIOR
	ACTUAL	BUDGET	YEAR
REVENUES:			
MARINA OPERATIONS:			
REVENUE:			
CONCESSIONS	\$58	0	42
ELECTRICAL FEES	104,799	96,000	92,903
ENVIRONMENTAL FEES	81,719	81,000	81,318
ENVIRONMENTAL FEE - WORKYARD	18,647	16,500	20,106
FUEL SALES	898,571	746,000	701,155
LAUNCHER	88,964	75,000	66,339
MISCELLANEOUS	75,981	57,000	78,320
GUEST MOORAGE	167,256	136,000	137,652
PERMANENT MOORAGE	2,481,596	2,446,500	2,405,172
PASSENGER FEES	13,284	9,000	9,396
DRY STORAGE REVENUE	523,024	507,000	501,166
PARKING	55,374	31,500	39,424
TRAVELIFT	92,575	81,000	100,570
WORKYARD	82,682		
		51,750	77,423
LATE FEES	26,399	32,250	31,096
GROSS REVENUE	4,710,929	4,366,500	4,342,082
COST OF GOODS SOLD:			
COST OF SALES	15,714	13,500	14,538
ELECTRICAL PURCHASES	51,919	49,000	44,800
FUEL & OIL	708,146	625,000	534,222
LOAN-A-SLIP CREDITS	11,939	6,000	6,686
TOTAL COST OF GOODS SOLD	787,718	693,500	600,246
GROSS PROFIT; MARINA OPER,	3,923,211	3,673,000	3,741,836
RENTAL PROPERTIES:			
HARBOR SQUARE PROPERTY	1,444,069	1,391,775	1,288,895
ANTHONY'S	217,787	229,000	215,646
BUD'S BAIT	0	0	5,666
EDMONDS YACHT SALES	2,675	3,000	2,615
HARBOR SQUARE ATHLETIC CLUB	94,533	94,500	92,516
POE 2 LLC	39,424	39,750	38,462
LANDING	81,696	81,750	81,696
YACHT CLUB	41,645	41,250	40,535
TOTAL RENTAL PROPERTIES	1,921,829	1,881,025	1,766,031
GROSS PROFIT	5,845,040	5,554,025	5,507,867

ote: The Marina Budget and the Rental Properties Budget will not equal e total budget because overhead is allocated by expense category and then located a second time to marina and rental property.

	Y	EAR TO DATE	
		CURRENT	PRIOR
	ACTUAL	BUDGET	YEAR
OPERATING EXPENSES:			
AUDIT	\$0	0	24,638
ADVERTISING	4,057	8,625	8,935
ADVERTISING - MARKETING - MARI	9,110	7,500	8,360
AUTO AND EQUIPMENT FUEL	13,211	15,225	11,071
BANK CHARGES	3,933	2,175	1,805
BUSINESS TAXES	17,637	14,325	15,689
CLAIMS & DAMAGES	6,521	4,500	7,316
COMMUNICATIONS	17,548	11,250	0
ECONOMIC DEVELOPMENT & TOURISM	13,862	42,000	13,457
EDUCATION & TRAINING	15,453	12,500	8,675
EMPLOYEE BENEFITS	450,002	439,500	408,098
HAZARDOUS WASTE DISPOSAL	16,411	15,000	13,326
INSURANCE	136,397	139,500	131,277
LICENSES & PERMITS	1,928	2,625	1,869
MARKETING	5,615	6,625	5,300
MASTER BUSINESS PLAN	14,660	18,750	56,051
MEALS	2,661	4,500	3,707
MEMBERSHIP DUES	12,539	12,750	12,034
MISCELLANEOUS	1,071	1,125	359
OFFICE	48,510	45,750	42,151
PAYROLL TAXES	141,801	147,000	134,096
PROMOTIONAL HOSTING	757	1,875	0
PROFESSIONAL FEES	153,445	192,750	138,601
RENT	9,709	9,750	9,427
REPAIR AND MAINTENANCE	253,008	175,500	149,124
SALARIES AND WAGES	1,310,724	1,269,000	1,175,854
SUPPLIES	1,510,724	151,500	121,965
TENANT IMPROVEMENTS	2,090	750	,
TRAVEL			1,516
UNIFORMS	13,134	13,875	12,717
	6,090	7,500	5,072
UTILITIES	299,020	287,250	269,152
OPERATING EXPENSES BEFORE DEPR	3,135,194	3,060,975	2,791,642
DEPRECIATION	1,215,315	1,278,750	1,258,382
TOTAL OPERATING EXPENSES	4,350,509	4,339,725	4,050,024
INCOME FROM OPERATIONS	1,494,531	1,214,300	1,457,843
OTHER EXPENSE (INCOME):			-
INTEREST EXPENSE	107,865	166,000	221,969
INTEREST INCOME	(87,324)	(47,250)	(49,471)
(GAIN)/LOSS ON FIXED ASSETS	0	0	(1,744)
CHANGE IN FAIR VALUE OF INVEST	0	0	(5,615)
PROPERTY TAXES	(304,042)	(300,000)	(305,101)
OTHER EXPENSE (INCOME), NET	(283,501)	(181,250)	(139,962)
NET INCOME	\$1,778,032	1,395,550	1,597,805

ote: The Marina Budget and the Rental Properties Budget will not equal e total budget because overhead is allocated by expense category and then located a second time to marina and rental property.

PORT OF EDMONDS MARINA INCOME STATEMENT FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2017

		EAR TO DATE	
	*	CURRENT	PRIOR
*	ACTUAL	BUDGET	YEAR
REVENUES:			
MARINA OPERATIONS:			
REVENUE;			
CONCESSIONS	\$58	0	42
ELECTRICAL FEES ENVIRONMENTAL FEES	104,799	96,000	92,903
ENVIRONMENTAL FEE - WORKYARD	81,719 18,647	81,000 16,500	81,318 20,106
FUEL SALES	898,571	746,000	701,155
LAUNCHER	88,964	75,000	66,339
MISCELLANEOUS	46,165	30,750	41,947
GUEST MOORAGE	167,256	136,000	137,653
PERMANENT MOORAGE PASSENGER FEES	2,481,595 13,284	2,446,500 9,000	2,405,171 9,396
DRY STORAGE REVENUE	523,024	507,000	501,166
PARKING	55,374	31,500	39,424
TRAVELIFT	92,576	81,000	100,570
WORKYARD	82,682	51,750	77,423
LATE FEES	26,399	32,250	31,097
GROSS REVENUE	4,681,113	4,340,250	4,305,710
COST OF GOODS SOLD: COST OF SALES	15,714	13,500	14,538
ELECTRICAL PURCHASES	51,919	49,000	44,800
FUEL & OIL	708,146	625,000	534,222
LOAN-A-SLIP CREDITS	11,939	6,000	6,686
TOTAL COST OF GOODS SOLD	787,718	693,500	600,246
GROSS PROFIT: MARINA OPER.	3,893,395	3,646,750	3,705,464
OPERATING EXPENSES:			
ADVERTISING	9,547	7,500	9,083
AUTO AND EQUIPMENT FUEL	6,706	9,000	5,648
BUSINESS TAXES	17,526	14,250	15,595
CLAIMS & DAMAGES EDUCATION & TRAINING	6,522 6,045	4,500 5,000	7,317 3,730
EMPLOYEE BENEFITS	250,146	252,000	239,913
HAZARDOUS WASTE DISPOSAL	16,411	15,000	13,326
INSURANCE	101,320	103,500	98,043
LICENSES & PERMITS	1,755	1,875	1,697
MARKETING MISCELLANEOUS	5,615	6,625	5,300
OFFICE EXPENSE	11 10,438	375 12,750	(11) 12,446
PAYROLL TAXES	88,693	95,250	88,923
PROFESSIONAL FEES	(1,277)	21,750	2,618
RENT	9,709	9,750	9,426
REPAIR AND MAINTENANCE	107,957	42,000	51,754
SALARIES AND WAGES SUPPLIES	818,936 76,677	825,000 81,000	780,774 59,440
UTILITIES	141,950	149,250	144,467
OPERATING EXPENSES BEFORE DEPR & O/H	1,674,687	1,656,375	1,549,489
DEPRECIATION	707,296	744,000	727,095
OVERHEAD ALLOCATION - MARINA	557,805	535,500	425,579
TOTAL OPERATING EXPENSES	2,939,788	2,935,875	2,702,163
INCOME FROM OPERATIONS	953,607	710,875	1,003,301
OTHER EXPENSE (INCOME):			
INTEREST EXPENSE	17,098	16,000	41,149
PROPERTY TAX ALLOCATION - MARI	(37,500)	(37,500)	(37,500)
MISCELLANEOUS, NET	0	0	(1,744)
OTHER EXPENSE (INCOME), NET	(20,402)	(21,500)	1,905
NET INCOME	\$974,009	732,375	1,001,396
			, -,

ote: Marina Revenues on the Port Income Statement are greater than the farina Revenues on the Marina Income Statement because the Port Income atement Marina Revenues include Miscellaneous Revenues that are coded to verhead.

PORT OF EDMONDS RENTAL PROPERTY INCOME STATEMENT FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2017

	Υ	EAR TO DATE	
		CURRENT	PRIOR
	ACTUAL	BUDGET	YEAR
REVENUES:			
RENTAL PROPERTIES:			
HARBOR SQUARE PROPERTY	\$1,299,953	1,392,000	1,162,741
HARBOR SQUARE CAMS	135,787	0	117,305
MISCELLANEOUS - HS	2,680	0	3,093
	4,588	0	3,436
LATE FEES - HARBOR SQUARE PROP		0	,
HARB SQ CONFERENCE ROOM REV	1,150	_	2,645
ANTHONY'S	217,788	229,000	215,645
BUD'S BAIT	0	0	5,666
EDMONDS YACHT SALES	2,675	3,000	2,616
HARBOR SQUARE ATHLETIC CLUB	94,533	94,500	92,516
POE 2 LLC	39,423	39,750	38,462
LANDING	81,696	81,750	81,696
YACHT CLUB	41,646	41,250	40,535
TOTAL RENTAL PROPERTIES	1,921,919	1,881,250	1,766,356
CD OCC DD OTHE			
GROSS PROFIT	1,921,919	1,881,250	1,766,356
OPERATING EXPENSES:			
HARB SQ MEETING ROOM COSTS	90	225	325
ADVERTISING	0	375	0
AUTO & EQUIPMENT FUEL	216	225	237
BANK CHARGES	347	300	318
BUSINESS TAXES	110	75	93
EMPLOYEE BENEFITS	32,382	25,500	23,949
INSURANCE	30,240	,	28,833
		30,750	
LEASE EXPENSES	0	0	9,831
MASTER BUSINESS PLAN	14,660	18,750	56,051
MISCELLANEOUS	1,061	750	355
OFFICE	548	0	0
PAYROLL TAXES	10,688	9,750	8,892
PROFESSIONAL FEES	49,559	124,500	84,997
REPAIR AND MAINTENANCE	127,385	118,500	83,147
SALARIES AND WAGES	104,625	84,000	78,008
SUPPLIES	15,299	13,500	10,036
TENANT IMPROVEMENTS	2,090	750	1,516
UTILITIES	106,635	114,000	103,181
OPERATING EXPENSES BEFORE DEPR & O/H	495,935	541,950	489,769
DEPRECIATION	446,698	471,000	466,214
OVERHEAD ALLOCATION - RENTAL P	239,060	229,500	182,391
TOTAL OPERATING EXPENSES	1,181,693	1,242,450	1,138,374
INCOME FROM OPERATIONS	740,226	638,800	627,982
OTHER EXPENSE (INCOME):			
INTEREST EXPENSE	90,767	150,000	180,820
INTEREST INCOME	(4,565)	(1,500)	(1,584)
PROPERTY TAX ALLOCATION - RENT	(150,000)	(150,000)	(150,000)
OTHER EXPENSE (INCOME), NET	(63,798)	(1,500)	29,236
NET INCOME	\$804,024	640,300	598,746

Port of Edmonds Investment Report As of September 30, 2017

Long-Term Investments (1 year or more until maturity when purchased)

						Amortized		Market	
	Remaining		Final		Par	Book		Value at	Percent of
Security	<u>Life</u>	Purchased	Maturity	Coupon	<u>Value</u>	Value	- 2	9/30/2017	Portfolio
FICO	0.17	9/24/2015	11/30/2017	0.000%	\$ 508,000	\$ 505,816	\$	506,990	3.81%
Federal Natl Mortgage Assn	0.33	12/10/2013	1/30/2018	1.000%	\$ 500,000	\$ 498,260	\$	499,715	3.75%
Federal Farm Credit Bank	1.08	10/23/2014	11/6/2018	1.100%	\$ 250,000	\$ 248,486	\$	248,929	1.87%
Federal Farm Credit Bank	1,46	3/10/2016	2/22/2019	1.120%	\$ 500,000	\$ 497,185	\$	497,126	3.73%
Federal Natl Mortgage Assn	1.71	10/23/2014	6/13/2019	1,300%	\$ 250,000	\$ 247,761	\$	248,474	1.87%
Federal Home Loan Bank	2.08	10/23/2014	11/8/2019	1.450%	\$ 250,000	\$ 247,666	\$	248,902	1.87%
Opus CD - restricted	2.29	1/17/2017	1/17/2020	0.900%	\$ 694,057	\$ 694,057	\$	694,057	5.21%
Federal Natl Mortgage Assn	2.50	10/12/2016	3/20/2020	1.300%	\$ 500,000	\$ 492,144	\$	494,583	3.72%
Resolution Funding Corporation	2.79	9/27/2016	7/15/2020	0.000%	\$ 525,000	\$ 495,007	\$	499,712	3.75%
Federal Farm Credit Bank	3.67	6/2/2016	6/2/2021	1.690%	\$ 500,000	\$ 487,923	\$	495,016	3.72%
Federal Farm Credit Bank	3.88	8/15/2016	8/16/2021	1.440%	\$ 500,000	\$ 480,281	\$	489,216	3.67%
Federal Home Loan Mtg Corp	4.21	6/20/2017	11/24/2021	2.020%	\$ 500,000	\$ 501,401	\$	495,118	3.72%
Federal Farm Credit Bank	4.71	5/25/2017	5/23/2022	2.070%	\$ 500,000	\$ 501,103	\$	493,674	3.71%
					\$ 5,977,057	\$ 5,897,090	\$	5,911,509	44.41%

Short-Term Investments (less than 1 year to maturity when purchased)

Short-Term Investments (less than 1 ye	ear to maturity	wne	en purcnase	(a)				
Entity	Type			Interest Rate			Amount	
Port of Edmonds	Cash and chang	ge fu	ınds	0.00%		\$	1,200	0.01%
Washington Federal	Business checks	ing a	account	1.05%		\$	3,263,298	24.51%
Washington Federal	Revolving chec	king	g account	0.00%		\$	3,000	0.02%
Bank of Washington	Revolving chec	king	g account	0.00%		\$	•	0.00%
Bank of Washington	Business check	ing a	account	0.00%		\$		0.00%
Opus Bank	HS checking ac	соц	nt	1.14%		\$	994,086	7.47%
Snohomish County	Tax collections			0.00%		\$	7,042	0.05%
Washington LGIP	Short-term inve	stm	ents	1.14%		\$	38,363	0.29%
Opus Bank	Money market			1.14%		\$	3,094,202	23.24%
						S	7,401,191	
Total Cash and Investments						s	13,312,700	100,00%
Opus Bank Money Market consists of:					Outstanding Debt			
Environmental Reserve		\$	614,538		2005 LTGO & Refunding Bond	\$	*	
Capital Replacement Reserve		\$	1,389,159		2011 Revenue Bond - Opus Bank	\$	3,138,493	
Operating Reserve	_	\$	1,090,505			\$	3,138,493	
	_	\$	3,094,202					
					Due Within 1 Year	\$	1,321,576	
Capital Replacement Reserve consists	of:							
Opus Bank Money Market		\$	1,389,159		Opus Bank Debt Service Reserve	\$	694,057	
FICO 0 11/30/17		\$	508,000					
Federal Ntl Mortgage 1 01/30/18		S	500,000					
Federal Farm Credit Bank 1.1 11/6/18		S	250,000					
Federal Farm Credit Bank 1.12 2/22/19		S	500,000					
Federal Ntl Mortgage 1.3 6/13/19		S	250,000					
Federal Home Loan Bank 1.45 11/8/19		\$	250,000					
Federal Natl Mortgage Assn 1.3 3/30/20		\$	500,000					
Resolution Funding Corp 0 7/15/20		S	525,000					
Federal Farm Credit Bank 1.69 6/2/21		S	500,000					
Federal Farm Credit Bank 1.44 8/16/21		S	500,000					
Federal Home Loan Mtg Corp 2.02 11/24	1/21	S	500,000					
Federal Farm Credit Bank 2.07 5/23/22	_	\$	500,000	e e				
	_	\$	6,672,159	E:				
	_							